

2010 IGNITE TEAM LEADER POSITION DESCRIPTION

The Ignite Program is a unique opportunity for freshmen to learn about opportunities for involvement and life outside the classroom, while meeting other new students and developing their leadership skills. Ignite participants learn about getting inVOLved and making a difference while attending the University of Tennessee. The Ignite Program is divided into the Summit, a fun filled 3 day retreat, and TEAMS, an 8 week program in the fall for freshmen students.

As a 2010 Ignite Team Leader you will have the opportunity to educate freshmen about campus leadership opportunities while helping them to successfully transition into the collegiate environment. Team Leaders provide a meaningful mentoring relationship while helping freshmen learn what it means to be a Volunteer. As a Team Leader you will also have the opportunity to help plan and develop the Ignite programs to further assist with the successful transition and leadership development of our new students.

Further responsibilities are listed below:

2010 Ignite Team Leaders will:

- Develop interpersonal skills in freshmen
- Challenge freshmen to examine their attitudes, values and goals
- Instill the Volunteer Spirit
- Inspire others by their actions
- Ignite the leadership potential in freshmen
- Guide students toward their interests
- Assist with new students' transition into the University of Tennessee
- Support and encourage all Student Orientation & Leadership Development office programs

Ignite Team Leader Responsibilities:

- Participate in weekly Ignite Team Leader class sessions on Mondays from 2:30-4:30 p.m. throughout the Spring 2010 semester
- Attend the Student Orientation & Leadership Development student leader retreat (January 23 -25, 2010)
- Attend the Ignite Team Leader planning day (June 24, 2010)
- Attend the Ignite Summit (June 25-27, 2010)
- Serve as a member of at least one Ignite committee.
- Serve as a Team Leader for freshmen throughout both the Ignite Summit and Ignite TEAMS.
- Participate in weekly Ignite Team Leader meetings during the Fall 2010 semester on Mondays from 3:30-5:00p.m.
- Participate in Welcome Week activities and campus Ignite TEAMS recruitment drives during the first week of school, Fall 2010. Participation includes Freshmen move-in, TEAMS Sign-up tables, attending the Freshmen Picnic, and Ignite TEAMS Kick Off.
- Lead and facilitate a weekly Ignite TEAM meeting on Tuesday or Wednesday evenings from 5:30-6:30p.m. during the 2010 Fall semester. This includes helping to develop the curriculum, planning and implementing a service project with your TEAM, recruiting freshmen to participate in TEAMS, leading weekly Ignite TEAMS meetings, taking attendance, completing end of program evaluations, and making recommendations for next year.

Ignite Team Leader Qualifications:

- Be reliable, responsible, confident, and flexible.
- Possess good communication skills in order to facilitate group discussions.
- Display a willingness to help others and enjoy working with people.
- Demonstrate a commitment to the University of Tennessee, and developing the leadership skills of its students
- Serve as a role model for all other undergraduate students at the University of Tennessee
- Demonstrate a positive attitude at all times and the ability to show respect for your peers, your advisors, and your students.
- 2009 Ignite Team Leaders must have and maintain a 2.5 minimum GPA, be in good academic standing with the University of Tennessee and uphold the University standards of conduct.